

Faith Christian Fellowship International



Sending Laborers Into The Field For The Harvest Armed With The Tools Needed To Win The World For Christ

3611 N. State Road 19 ~ Sharpsville, IN 46068 PH (765)675-8619 Fax (765)675-6171 info@fci.us WWW.fci.us

FCFI MINISTER / MINISTRY MEMBERSHIP **Comprehensive Membership**

Dear Fellow Minister,

I call you blessed in the wonderful Name of Jesus! God is continually doing great and wonderful things here at *Faith Christian Fellowship International*. It is my prayer that you have found God to be just as great and wonderful in your life and ministry as you serve Him.

Thank you for your desire for you, or you and your ministry, to become a member with *Faith Christian Fellowship International*. You will find that the fellowship desires to – *Prepare* –*Promote* – and *Provide* for its members by putting ‘tools’ into their hands to help them fulfill their destiny in ministry.

We are not a one dimensional fellowship. Yes, we do have a great tangible item in the ability to cover ministries with a IRS 501(c)3 covering; we are also a world missions outreach fellowship; but we have something for all churches, ministers, and ministries.

The enclosed Membership Application must be filled out in its entirety. All forms must be completed before any action will be taken on your request for membership.

Once we receive your application, the *FCFI* Executive Board will act upon your request for Membership and inform you of their decision in a timely manner. Upon approval of your application we will issue your *FCFI* Membership Certificate and Membership Card.

All ministerial/ministry memberships with *Faith Christian Fellowship International* will expire on December 31 of each year. A yearly renewal form for continued *FCFI* membership will be sent to all active members in September of each year.

Thank you for your service to the King! May you be richly blessed as you continue to labor for Him in the work He has called you to!

In *HIS* Service,

Dr. William Salsbery, President

Adopted 9//2019



COMPREHENSIVE CHARTER MEMBERSHIP (CCM) CHECKLIST

Be advised that the following forms must be submitted with your application before it can be acted upon:

1. Certificate of Incorporation with the state of ministry origin
Note: A Limited Liability Corporation, (LLC) not acceptable.

2. Employment Identification Number (EIN)
This is available by applying for **Form SS-4** with the IRS.

3. Copy of Constitution or Amended and Restated Articles of Incorporation

4. Copy of Bylaws – including your Statement of Faith

5. Completed *Comprehensive Membership Application* with payment

Note: If you need assistance with these items don't hesitate to contact the FCFI office.

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APPLICATION FOR CHURCH/MINISTRY/MISSION ORGANIZATION COMPREHENSIVE MEMBERSHIP

Applying for: Comprehensive Charter Membership (CCM) \$ 300.00/year
501(c)(3) coverage
 Security Check fee (one-time fee) \$ 35.00
Total Due \$ 335.00

Please type or print clearly

Please include the appropriate application fee with this application

Ministry Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone _____ Fax: _____ Email: _____

Officer/Pastor Name: _____

Is the ministry incorporated? Yes _____ No _____

If so, when? _____ What state? _____

What is your Federal I.D. Number _____ (Required for CCM)

Does the ministry have a statement of faith? Yes ___ No ___ *(Please enclose a copy with this application)*

Type of Ministry:
_____ Church _____ Local Ministry _____ Missionary _____ Mission Organization

Briefly explain your ministry: _____

Do you have professional liability insurance? Yes ___ No ___ Do you have property insurance? Yes ___ No ___

Have you had any lawsuits against your church/organization? Yes ___ No ___ If yes, please explain _____

Do you plan to license or ordain ministers under this charter? Yes ___ No ___

What other fellowships, organizations, or associations do you belong to _____

Have you read the Faith Christian Fellowship Constitution and Bylaws? _____ Yes _____ No

Do you agree with Faith Christian Fellowship Statement of Faith? _____ Yes _____ No

CHURCH/MINISTRY/MINISTRY RESOLUTION FOR MEMBERSHIP

NOTE: *If your Church/Ministry already has a Constitution and Bylaws, the following resolution, when passed and attached to the Constitution will meet the requirements for membership as set forth in The Faith Christian Fellowship International Constitution. A copy of this resolution, along with your Constitution and Bylaws should be submitted with the application for affiliation.*

Minutes of the _____
Name of the Church/Ministry

Of _____
Address City State

At an officially called meeting of this Church/Ministry on the _____ day of _____, 20____
the following resolutions were passed and made an official part of the Church/Ministry Minutes.

- 1. **RESOLVED:** *That this Church/Ministry shall now file an application to be an affiliated member of the Faith Christian Fellowship International. All conditions required for affiliation will be promptly met.*
- 2. **RESOLVED:** *That the purpose of this Church/Ministry is limited exclusively to religious, charitable, and educational activities. All properties of this Church/Ministry shall be held in the name of the Church/Ministry, and not individually owned, and shall be irrevocably devoted to Church/Ministry work. No part of the net income of this Church/Ministry shall inure to the benefit of any private individual or member.*
- 3. **RESOLVED:** *That, in the event of dissolution, the following provisions are made:*
 - A. *All material and financial assets of this Church/Ministry shall be assigned to a religious organization which is recognized by the US. Treasury Department as having a tax-exempt status.*
 - B. *Under no circumstances will the assets of this Church/Ministry accrue to the personal benefits of an individual.*
- 4. **RESOLVED:** *That this Church/Ministry shall be governed by officers, including a Secretary and Treasurer and an annual business meeting will be held. Accurate records of all business meetings and financial matters pertaining to the Church/Ministry will be kept by an official Member of the Church/Ministry.*

Accepted by the Church/Ministry this _____ day of _____ 20____

Printed Name, Secretary

Signature, Secretary

STATEMENT OF TRUTH

I understand that all items submitted to Faith Christian Fellowship International (FCFI) as part of the application process, becomes the permanent property of FCFI and will not be returned.

I understand that any application fee and dues paid to FCFI will be retained by FCFI and will not be returned or refunded unless this application is denied; a \$10.00 handling fee will be retained.

This application will be held in confidence. Only those persons with a need to know will review it. I grant FCFI and its leadership, permission to verify the information provided on this application.

I hereby state that the information contained on this application is correct and true. If FCFI is notified that any of the information contained on this application is false, it will be grounds for immediate cancellation of application procedure and/or revocation of issued credentials.

I hereby understand that the integrity of our Lord and Savior Jesus Christ and the standards and articles of faith of FCFI will be maintained at all times. If for any reason there is a breach of those standards, I understand that this application and any issued credentials can and will be revoked and terminated by the decision of the board of directors of FCFI.

I have read the Bylaws and the Statement of Faith and Doctrine of FCFI. I agree to support and abide by the Bylaws and the Statement of Faith and Doctrine of Faith Christian Fellowship International.

Applicant's Signature

Date

RECOMMENDATIONS

Signature of FCFI member who recommended and will sponsor you.

Signature

If you do not have an FCFI member to sponsor you, it is required that you secure an FCFI Member Church to sponsor you.

Pastor/Church

Applicant: Please forward the attached personal reference of your choice to complete and return to us.

FOR OFFICE USE ONLY

Approved Date: _____

Officer's Signature

Approval Denied

Reason for Denial: _____

Amount Received _____

Check# _____

Date _____

Data In Computer _____

Mailed Certificate _____

ARBITRATION AGREEMENT

Section 1. PURPOSE OF THE AGREEMENT

The purpose of this Agreement is to memorialize the relationship between _____(hereinafter "Member") and Faith Christian Fellowship International, Inc. (hereinafter referred to as "the Fellowship"). Also to provide for expedited resolution of disputes with minimal expenses and attorney fees by binding arbitration.

Section 2. THE MEMBER RELATIONSHIP

Member and the Fellowship agree that during the term of this Agreement, Member will serve as a member of the Fellowship. Member understands that membership with the Fellowship is at the will of the Fellowship, and this Agreement is terminable at the sole discretion of, and by, either party, with or without cause at any time and for any reason.

Member understands that the Fellowship is a Christian ministry organization, and Member subscribes without reservation to the Faith Christian Fellowship International, Inc. Statement of Faith and agrees to abide by these doctrines in all aspects of life, both at and away from Faith Christian Fellowship International, Inc. ministries and functions. Member agrees to actively support Faith Christian Fellowship International, Inc., faithfully attending public services and taking an active part in the total Fellowship program. Member agrees to be loyal to his or her pastor and the Fellowship programs in word and in deed. Member agrees to fulfill all duties and responsibilities of supporting Faith Christian Fellowship International, Inc., including, but not limited to, enthusiastically giving and supporting the endeavors of the Fellowship.

Member understands and agrees that his or her role as a member of the Fellowship is to perform at the will of the Board of the Fellowship or other ministry leadership duly authorized to control the terms and conditions of membership. Following this authority structure as commanded of God, Member agrees to perform all duties and responsibilities entrusted to him or her by the Board or ministry leadership to their complete and full satisfaction; and Member understands that all of the terms or conditions of this Agreement are to be interpreted according to the understanding of the Board and ministry leadership.

Section 3. RESOLUTION OF DISPUTES; BINDING ARBITRATION AGREEMENT

As all Fellowship Members are Christians and the Fellowship is a Christian ministry organization, both parties agree that they would never threaten to sue, or actually litigate in court any matter whatsoever relating to or resulting from employment with the Fellowship or this Agreement. To do otherwise would be in clear violation of Biblical teaching and practice.

Instead, Member and the Fellowship agree that they will try to informally resolve any legal dispute or controversy that arises between them relating in any way to the relationship between the Member and the Fellowship. The aggrieved party must give written notice of any claim to the other party within one year of the date of the alleged wrong, otherwise the claim shall be void and waived. In the event that such dispute cannot be resolved informally, Member and the Fellowship agree that the dispute will be presented to the Board of Directors of the Fellowship for resolution.

Member and the Fellowship further agree that any party that is dissatisfied with the Board's resolution of such dispute, and who wishes to pursue it further, must submit to, and have it determined by, binding arbitration under the attached rules and procedures. Provided, however, that nothing herein shall limit Member's right to file a charge or complaint with any government agency, although Member may not file a court action based on such agency charge or complaint. This Agreement covers all employment disputes between Member and the Fellowship, whether based on tort, contract, statutory, common law, or otherwise, including both federal and state claims, with the sole exceptions of workers compensation claims, unemployment compensation claims, and claims by the Fellowship relating to trade secrets or alleged violation of non-competition agreements.

If any provision of this Agreement is adjudged to be void or otherwise unenforceable, in whole or in part, such adjudication shall not affect the validity of the remainder of the Agreement.

MEMBER AND THE FELLOWSHIP REPRESENT THAT THEY HAVE READ AND UNDERSTAND THE ABOVE AGREEMENT, HAVE BEEN GIVEN THE OPPORTUNITY TO DISCUSS THIS AGREEMENT WITH THEIR PRIVATE LEGAL COUNSEL, AND ARE ENTERING INTO IT VOLUNTARILY AND NOT IN RELIANCE ON ANY PROMISES OR REPRESENTATIONS OTHER THAN THOSE CONTAINED IN THE AGREEMENT ITSELF.

MEMBER NAME

FAITH CHRISTIAN FELLOWSHIP INTERNATIONAL, INC.
THE FELLOWSHIP

Member Signature

Printed name of President

Date

President's Signature

Date

APPLICATION FOR INDIVIDUAL MEMBERSHIP

Please type or print clearly

I am applying as a: Licensed Minister Ordained Minister Ministry Officer

STATUS OF CREDENTIALS:

Currently Licensed If so, when? _____ From where? _____
 Currently Ordained If so, when? _____ From where? _____

I desire to be licensed
 I have been licensed but desire to be ordained

Please secure document or visit www.fcfi.us for License/Ordination information

PERSONAL DATA

Applicant's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-Mail: _____

Cell Phone: _____ Home phone: _____

Date of Birth: ___/___/___ Age: ___ Sex: M F Social Security Number: _____

Marital Status: Single ___ Married ___ Divorced ___ Remarried ___ Engaged: ___ Widowed: ___

Spouse Name (if applicable): _____ Birthdate ___/___/___

Child's Name: _____ Birthdate ___/___/___ Male ___ Female ___

Child's Name: _____ Birthdate ___/___/___ Male ___ Female ___

Child's Name: _____ Birthdate ___/___/___ Male ___ Female ___

Is your ministry: ___ Part Time ___ Full Time ___ Bi-vocational

Gifted: ___ Prophet ___ Teacher ___ Pastor ___ Apostle ___ Evangelist

Have you ever been arrested or convicted for any criminal act? _____ If so, please explain _____

Have you ever sought psychiatric/professional counsel? _____ If so, please explain _____

PERSONAL HISTORY

Please check the activities you have engaged in during the past five years

- | | | |
|--|-----------|----------|
| 1. Smoking or Tobacco Use | _____ Yes | _____ No |
| 2. Drinking Alcohol (including socially) | _____ Yes | _____ No |
| 3. Pornography (in any form) | _____ Yes | _____ No |
| 4. Homosexuality/Lesbianism | _____ Yes | _____ No |
| 5. Illegal Drug Use | _____ Yes | _____ No |
| 6. Fornication/Adultery/Molestation | _____ Yes | _____ No |
| 7. New Age/Cult Involvement | _____ Yes | _____ No |
| 8. Murder/Rape/Theft | _____ Yes | _____ No |

If yes on any point above, please explain in detail on a separate sheet of paper. Please include your deliverance and restoration process. Also include to whom you are accountable.

PERSONAL REFERENCES

Please identify two people, other than family, whom you have known for more than one year

Name Address City, State, Zip Phone

Name Address City, State, Zip Phone

CHURCH AFFILIATION

Please indicate the church in which you currently pastor or attend

Name: _____ Telephone _____

Address: _____

City: _____ State: _____ Zip: _____

How long have you attended this church? _____ What Capacity? _____

MINISTRY BACKGROUND

What is the extent of your preparation for the ministry? _____

Schools attended _____

Give a brief history of your ministerial experience (*i.e. churches pioneered or pastored, evangelist meetings*)

What other fellowships, organizations or associations do you belong to _____

SPIRITUAL HEALTH/PILGRIMAGE

If you are presently licensed or ordained, please attach a copy of your credentials.

Have you ever had your license suspended or revoked? ___ Yes ___ No

If yes, please explain _____

Do you agree with Faith Christian Fellowship International statement of faith? ___ Yes ___ No

If no, please explain _____

If you are leaving or have left a denomination/organization, please explain _____

Were you raised in a Christian home? ___ Yes ___ No

When were you born again? _____ Please briefly explain your experience _____

Have you lived a consistent Christian life since conversion? ___ Yes ___ No

If no, please explain _____

Were you baptized by immersion? ___ Yes ___ No

Understanding that a minister of the gospel must maintain the highest moral and ethical standards; do you feel there is any area of your personal life that would hinder your ministry at this time? ___ Yes ___ No

If yes, please explain _____

Please use additional paper if needed to complete any of the above questions

AUTHORIZATION FOR RELEASE OF INFORMATION FOR MEMBERSHIP PURPOSES

Screening Disclosure

In connection with my application, I hereby authorize Faith Christian Fellowship International to procure, compile and conduct a comprehensive review of my background through a consumer report and/or an investigative consumer report on me. This report may include information as to my character, reputation, performance, experience, work habits and reason for termination, personal characteristics, credit and indebtedness, and motor corporations, courts, and law enforcement agencies at the federal, state or local level, courts record repositories, credit bureaus, military, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I have the right to request additional disclosures as to the nature and scope of the investigative consumer report. Medical and worker's compensation information will only be requested in compliance with the Federal Americans with Disabilities Act (ADA) and/or any other applicable state laws.

I understand that this report is subject to federal law, The Fair Credit Reporting Act (FCRA), and that I have been provided with a copy of "A Summary of Your Rights under the Fair Credit Reporting Act." According to the FCRA, I am entitled to know if employment is denied because of information contained in a consumer report and if employment is denied, I will be notified and provided with the name and address of the consumer –reporting agency (also indicated below).

By signing below, I agree to allow and hereby authorize, empower and release from all liability, without reservation, any party, person or agency including, without limitation, present and former employers, credit bureaus, educational institutions, corporations, courts and law enforcement agencies at the federal, state or local level, courts record repositories, credit bureaus, departments or motor vehicles, educational institutions, the military and licensing or registration entities, contacted by First Advantage to release information about me, including, without limitation, any of the information described above. As long as I am a member of the FCFI, if there is a question regarding my or my ministry's integrity, I agree that the FCFI has my permission to investigate my background as needed. I agree that a fax, photocopy or electronic reproduction of this authorization is to be considered and accepted with the same authority as the original.

PLEASE PRINT:

_____	_____	_____		
Last Name	First Name	Middle Initial		
_____		_____		
Other Name(s) Used (attach an additional sheet if needed)		Date(s) You Stopped Using Other Name(s)		
_____	_____	_____	_____	_____
Current Street Address	City	State	County	Zip Code
_____	_____			
Date of Birth	Social Security Number			
_____	_____	_____		
Current Driver License Number	State of Issue	Expiration Date		
_____	_____	_____		
Applicant's Signature: _____	Date: _____			

For office use only	Date security check submitted:	Date report printed and filed:
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MINISTER'S RECOMMENDATION, CONT.

10. Response/Attitude to Authority:

Helpful and cooperative___ Usually responsive___ Resentful of authority___
Not cooperative/very resentful___ Do not know___

11. Emotional Stability:

Self-controlled and mature___ Usually stable___ Moody and changeable___
Many uncontrolled periods/unstable___ Do not know___

12. From your knowledge of applicant's general character, past record, and present behavior, check any of the following which apply:

Uses tobacco___ Gambles___ Drinks alcoholic beverages___ Has been involved in serious community disturbances___ Has been arrested for other than minor traffic violations___ Has a reputation for involvement in behavior indicating serious moral weakness___

13. Having observed this person in the ministry, would you:

Highly recommend___ Recommend ___ Recommend with reservations___
Please list reservations

Not re commended___

I do not know enough about his/her ministry to make a valid recommendation___

14. Please give us your personal comments on the integrity of the applicant to aid us in our decision making.

Name_____ Signature _____

Address_____

City_____ State_____ Zip_____

Telephone () _____ Age 18-25__ 26-35__ 36-50__ 51 & over__

Ministry Name _____

Your Position _____

(Please return this form to the above address)

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PERSONAL REFERENCE QUESTIONNAIRE

(confidential)

Applicant: Please forward this form to a personal reference of your choice to complete and return to us.

Your name has been given as a reference by _____, please complete to the best of your ability and return to our office immediately at the address above. Thank You!

1. How long have you known the applicant? _____
2. What is your relationship to the applicant? _____
3. Have you had genuine fellowship with the applicant? _____
4. Please complete the following to the best of your knowledge of the applicant:
 - a. He/she has sound doctrine? _____
 - b. He/she is spiritually mature? _____
 - c. He/she is able to work well with others at close range? _____
 - d. He/she is able to minister the Word of God effectively? _____
 - e. He/she is strictly honest and trustworthy? _____
 - f. He/she is able to manage his/her financial affairs with discretion? _____
 - g. He/she is faithful and loyal to his/her pastor and church? _____
 - h. He/she is willing to submit to authority? _____
 - i. He/she is filled with the Holy Ghost? _____
 - j. He/she is evangelistic for lost souls? _____

What recommendation do you give this applicant? (Check only one)

_____ highest possible recommendation _____ strong recommendation
_____ recommend with reservation _____ cannot recommend

Comments: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Signature: _____

Date: _____

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____ highest possible recommendation ____ strong recommendation
____ recommend with reservation ____ cannot recommend

Comments: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Signature: _____

Date: _____